

INSTRUCTIONS FOR HOW TO APPLY FOR EXCHANGE STUDIES AT ÅBO AKADEMI STEP BY STEP

Step 1

Decide which language you want to study in?
-> This affects the countries/universities that you can apply to

Step 3

What part of the world do you want to study in?

-> Europe, Russia, South America – contact Harriet Klåvus - hklavus@abo.fi

-> Nordics, Africa, Asia, Oceania – contact Katie Mills - kmills@abo.fi

-> North America – contact TBC
contact Katie Mills for the moment

Step 2

What subject do you want to study?
Major? Minor?
Optional studies?

- This affects your choice of university and country
- Discuss with your own teacher what you will be able to study on your exchange

Step 4

Log in to Solemove:

<https://saas.solenovo.fi/solemove>

- > Fill in the online application (Outgoing students)
 - > You can apply to a max of 4 universities in SoleMove (rank them in your preference order)
 - > A study plan should be made for each university you apply to
 - > Check the language requirements: Which certificate is needed? Request a language certificate from the language centre. Do you need to take an extra language test?
 - > If needed, write your motivation letter (not for Erasmus or Nordplus)
 - > If needed, ask for a recommendation letter from 1-2 teachers/professors (in time/before deadline)
 - > Prioritize your applications
- If you want to go on exchange with ISEP, or to California or Australia, they should be your first choice.

Step 5

Submit your application in SoleMove and find out where you will be able to go on exchange (where we will nominate you)

Step 6

Wait for ÅA to nominate you to your host university.

Step 7

Follow the host universities application instructions and complete their application.

Step 8

Fill in SoleGrant (in SoleMove) to apply for your scholarship from us.
Accept the scholarship conditions.
Erasmus students should also sign an Erasmus grant agreement.

Step 9

Apply for accommodation at your host university. Apply for a Visa if this is needed.
Check that your passport is in date for at least 6 months after you return home (does not include Europe)

Step 10

Buy a full cover travel insurance.

Step 11

Register yourself as attending at Åbo Akademi. You are still a degree student at Åbo Akademi just studying at a different university.

Step 12

Go on exchange!
Full time studies = 30 ECTS / semester.
Absolute minimum is 20 ECTS / semester.

Step 13

When you return home from exchange you will receive 20% rest of your scholarship when your studies have been registered at Åbo Akademi and you have submitted all of the documents and transcripts that are needed.

Questions?

Find more detailed instructions at:
<https://www.abo.fi/en/study/study-abroad/go-on-exchange/>