ÅAU scholarships 2019

Processing of personal data in connection to the scholarship application

When submitting the electronic scholarship application all the submitted data will be stored in a electronic register. Personal data in the register will be processed and stored for the following purposes:

o processing of the scholarship applications
o decision for awarding the scholarships
o payment of the scholarships
o taxation and pension notifications that are connected to scholarships and grants
o statistical and historical purposes

The data will be stored both electronically and manually.

Manual (printed) material will be stored in the locked facilities at Education and Research Services. Only named persons will have access to the material. Electronic material will be protected by fire walls, passwords and other technical methods.

For possible evaluation processes each application will be saved as an electronic version that only contains the data which is relevant for the evaluation itself. Finnish social security number (or date of birth) , bank account information, home address, e-mail address and phone number will therefore not be included in the application which might be made available to evaluators.

The scholarship decision will include the following data (per fund):
• Personal data about those who have been awarded a scholarship: name, faculty, awarded sum
• Non-personal statistical data, e.g. number of applications, applied for total sum per faculty etc.

The application will be stored at Education and Research Services in its entirety for a period of six (6) years after the application was submitted. After this the data is deleted/destroyed in due order.