

Information from ICT Services (ICT-service)

Updated 3.1.2019

*<https://oldwww.abo.fi> > Quick Links > ICT Services > Guest Accounts and
User Agreement Forms > Information for new students*

A Word of Warning

- Material in English will slowly materialize on the web if ICT Services.
- The Swedish pages are the ones with most information.
- One page survivalguide by browsing

<http://web.abo.fi/dc/guides/intro/introcheatsheet.pdf>

More information found at...

- The homepage of ICT Services can be found on the ÅA-portal <https://oldwww.abo.fi> choose *Quick links > ICT Services*
- Information about the Student Village Network at www.yok.fi
- Ask the Helpdesk!
- email: helpdesk@abo.fi

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

ICT Services

- ASA-complex (Fänriksgatan 3 B)
<http://www.abo.fi/ict>
- Helpdesk
 - e-mail: *helpdesk@abo.fi*
 - Phone: 02-215 4777 (8:15–16:00)
 - Turku: ASA B, ground floor
 - Mo–Fri: 8:15–11:00, 12:00–16:00
 - Vaasa: Academill
 - Mo–Fri: 8:15–12:00, Tue and Wed 13:00–16:00
- web: *<https://web.abo.fi/dc/error/>* (swe)

Agenda

- What and Where are these ICT Services?
- **Username and Passwords**
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

Username and password

- Keep your password secret!
- You are allowed to use all common computer resources (PC:s, printers, e-mail, network...)
- Personal ÅA-username and password is required (You should have gotten them already)
- Your username is valid as long as you're a registered student at ÅA
- Read and follow the regulations!
- Keep your password secret!

Username

- Get it at:
 - Educational Services (Exchange students)
 - Helpdesk (ÅA Masters students)
- You will need to sign the user agreement
 - Bring your ID
- Please follow the rules in and respect the agreement.

Haka login



- Your username is also valid for services using the Finnish universities ID federation Haka
- Choose Åbo Akademi in the list of universities
 - Log in using your ÅA username and password
- Services such as: libraryportal (Finna), learning environments at other universities/schools, sport services (CampusSport)

Passwords (1/3)

- Choose a good (secure) password/passphrase and see to it that no one gets their hands on it.
- Never give your password to anyone, not even to the folks at ICT Services
 - ICT Services will never ask for your password!
 - Beware of forged web pages/email used for collecting usernames and passwords, check the real address of the webpage!

Passwords (2/3) – Phishing

- Beware of phishers! If somebody asks for your password, do not give it!
 - Examples of phishing in different languages
 - [English](#), [Swedish](#)
 - Also webpages/[webforms](#)/telephone may be used!
- If in doubt: Please ask the Helpdesk via phone or e-mail to *helpdesk@abo.fi*!

Passwords (3/3)

- Do not use the Åbo Akademi username/password in other systems
- Information and link to change your password at: *<https://oldwww.abo.fi> > Quick Links > ICT Services > Information security > Password*
- Change your password at: *selfservice.abo.fi*

<https://selfservice.abo.fi>

- Via SelfService you are able to:
 - Change your password
 - Activate redirection of your e-mail
 - Active vacation messages for incoming mail
 - Check the information of your accounts
 - Activate Åbo Akademi Office365 while studying at ÅÅ (note that it takes up to 4h to activate)

If you have forgotten your password you are able to reset it by authenticating using your Finnish internet banking codes.

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

Common PC Computer Rooms

- In Turku (Åbo):
 - Arken (Biskopsgatan, Faculty of Arts)
 - ASA B (Fänriksgatan, ground floor + 3rd floor, 3 rooms)
 - Axelia (Biskopsgatan, Dep. of Chemical Engineering)
 - Agora (Vesilinnantie, joint building of Turun Yliopisto & ÅA)
- In Vaasa (Vasa)
 - Academill

Other equipment

- AV-equipment and software (ASA B, ground floor, ask for directions at the helpdesk)
 - Film and document scanners
 - Video-, audio- and image editing
 - Colorprinter sizes A4/A3

Fees

- Computer usage at campus is free
- Free printer/copier quota of 400 credits/6 months (400 single sided black and white A4-printouts). A single sided color printout of size A4 costs 8 credits.
 - Use the webshop to buy vouchers for credits
 - **Credits are reset (up/down) to 400 two times a year: 1st of July and 1st of January**
- Check your printer/copier usage via:

ICT Services > Services and tools > Printouts and copying

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

Windows homedirectory

- A personal home directory is available from all Windows PC:s in ÅAs network
 - Directories **My Documents** and **Desktop**
 - Access via
 - H:\
 - \\pchomeX.abo.fi\pchomeX\username (via VPN)
 - pchome1 for usernames a-k
 - pchome2 for usernames l-z
- Quota **2 GB**, nightly backup (months)
- Recent backups/previous versions via
 - Right click – Properties – Previous Versions

Unix homedirectory

- Per default only for certain groups, requests to helpdesk@abo.fi
- Access from Unix and Windows in ÅA-net
 - Unix: `/home/atonY/username`
 - Win: `\\unixhome.abo.fi\\unixhome\\atonY\\username`
- Also available through sftp (login.abo.fi)
- Quota **1 GB**, nightly backup

Webdirectory

- Stores your personal homepage at
 - *<http://www.users.abo.fi/username>*
- Access for updating via
 - *[\\wwwusers.abo.fi\\wwwusers\\username](http://wwwusers.abo.fi/wwwusers/username)* (Windows)
and
 - *[/wwwusers/username](http://wwwusers.abo.fi/wwwusers/username)* (Linux)
- Quota **600 MB**
 - Guide: *ICT services > Storage and discspace > WWW home directory*

Scratch

- A scratch disk is accessible from both Windows and Linux computers as
 - `\\scratch.abo.fi\scratch\username` (Windows) and
 - `/scratch/username` (Linux)
- Same disk space irrespective of system (Windows or Linux)
- Temporary storage only, no quotas, no backup

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

E-mail

- `givenname.lastname@abo.fi`
- Webmail [*https://www.abo.fi/mail/*](https://www.abo.fi/mail/)
- Thunderbird or Outlook:
 - imap-server (incoming): [*imap.abo.fi*](https://imap.abo.fi) (Use SSL!)
 - smtp-server (outgoing): [*smtp.abo.fi*](https://smtp.abo.fi)
 - Use TLS/SSL when sending from outside
- Pine for Unix/Linux users
- Addressbook available in Webmail, see also [*http://www.abo.fi/search*](http://www.abo.fi/search)

E-mail Quota

- The e-mail quota is **1 GB**
- Check your e-mail quota usage in webmail or Thunderbird
- No e-mail messages can be received if the quota is exceeded
- Remove large attachments, remember the Sent folder
- (Set forwarding of mail via selfservice.abo.fi)
 - ÅA information is sent to your abo.fi address

Attachments

- Executable attachments will be delayed if delivered at all!
- Large attachments are not delivered
- Many mail lists will not accept attachments at all

Funet FileSender

- Please observe the space-limit for mails, only a few MB per mail
- If You need to send large (or small) files, use Funets FileSender-service
 - Acknowledgement messages at reception
 - Send vouchers to receive large files
- Find it at: <https://filesender.funet.fi/>

Spamfilters (some details)

- System that does it's best to identify the spam-messages and assigns "spam-scores"
 - First time you receive a message from a certain sender it might be slightly delayed
- A default filter is set for all new students, spam messages are marked on the Subject-line:
*** Spam *** Google End Of Year Anniversary
- Highly probable spam → Spam-folder
- Questions? Contact the Helpdesk

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

Private computers (1/2)

- YOU are responsible for your computer (and tablet/pad/phone/...)!
 - Keep it secure, patched and the software updated!
 - Use antivirus software (Yes, on Macs too!)

- Some software (eg. F-Secure Safe) is available without cost or to a highly reduced price to ÅA students
 - See the Swedish page: *ICT-service > Anskaffningar och licenser > Program och licenser*
 - N.B. You need to logon to the portal

Private computers (2/2)

- Use VPN Connection (Virtual Private Network) for secure access in public networks, instructions for Windows at: *ICT-service > Datanät och telefoni > Fjärranvändning*
- NOTE! Do not run any server (e.g. web/file server) software in the ÅA network!
- Please respect the copyright for music and movies

eduroam WLAN



- ÅA-username required
 - SSID: eduroam
 - Log in using *username@abo.fi*
- Encrypted
- Worldwide
- Configuration using eduroam Configuration Assistant Tool (eduroam CAT)
 - <https://cat.eduroam.org/>
- Use VPN to access ÅA-resources
 - Printers, network disks...

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

Internet from home (1/2)

- The Student Village Network
 - Available in all of the apartments of the Student Village Foundation (TYS).
 - Info at: www.yok.fi
 - Agreement signed at the office of YYS.

Internet from home (2/2)

- The apartments in Tavasthem (Kåren) are connected to ÅA's network
 - Fee included in rent
 - One socket per apartment is ready for use

- Other locations:
 - Commercial ADSL/Cable/3G/4G

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers

More information found at...

- The homepage of ICT Services can be found on the ÅA-portal <https://oldwww.abo.fi> choose *Quick links > ICT Services*
- Information about the Student Village Network at www.yok.fi
- Ask the Helpdesk!
- Email: helpdesk@abo.fi
- Phone: 02 215 4777

Agenda

- What and Where are these ICT Services?
- Usernames and Passwords
- Facilities, Equipment & Fees
- Storing Your Files and Data
- E-mail & Spamfilters
- Private computers & Wireless Network
- Internet from Home
- Where to Get More Information?
- Questions and Answers