

APPLICATION FOR EXTENSION TO THE DURATION OF STUDIES

should be submitted to the Faculty Office

I have received notice that the study entitlement I received at the Department of _____ in order to complete a _____ degree in autumn 20.... will expire. I hereby want to apply for an extension to the duration of studies. In the box below or on a separate enclosure I have briefly explained the reasons for not having completed the said degree within the time given. I also enclose a study plan which lists the studies I have not yet completed. The study plan can be made in MinPlan or on a separate enclosure. I am also aware of the fact that if I now am granted extension to the duration of studies, in the future it is my own responsibility to apply for extension in addition to the one that has been granted.

Reason for the delay in the studies:	
I apply for an extension to the duration of studies for _____ terms (2 – 4)	<input type="checkbox"/> I have enclosed a study plan for the whole time I have applied for.
Name (capital letters):	Student number:
	e-mail:
Place and date:	Signature:

<p>Decisions</p> <p><input type="checkbox"/> The extension of study time is granted from the 1.8.2018 to the _____ The registration for the next academic year should be done during the enrollment period.</p> <p><input type="checkbox"/> The extension to the duration of the studies is not granted. Reason not to grant the application: _____</p>
<p>Date and place: _____</p> <p>_____ Submitting officer Dean</p>

If you are registered as present for the academic year, the decision will be given by email to your abo.fi-email address.

An application to ask for correction to this decision should be made to the Dean of the Faculty within 14 days.
The application is sent to Åbo Akademi/Faculty Office
01.06.2018/Education Services