Information for new students

Master’s programme in Chemical Engineering

Double degree programmes
Tver and EACH

30.8.2017
Academic Affairs coordinator Heidi Karlsson
Study Advisor Kerstin Fagerström
Faculty of Science and Engineering, Åbo Akademi University
The Faculty of Science and Engineering

- **Governing body:** Faculty council

- **Dean** Prof. Tapio Salmi (chairs the council)

- **Faculty Office**
  - In the Axelia building (third floor), Biskopsgatan 8
  - Open Mon-Fri: 9-15
The Faculty Office
Student affairs personnel

Academic Affairs coordinator:
 Heidi Karlsson,
  fnt-utbildningskoordinator@abo.fi

Study Advisors:
 Simon Berg
 Jessica Lindroos
 Kerstin Fagerström
  fnt-studieradgivare@abo.fi

Student Affairs Officers:
 Mary-Ann Hamberg-Ahola (course transcripts, certificate of enrollment)
 Maria Hertell-Jalava
The Academic year starts 1.8 and ends 31.7.

The Academic year is divided into two semesters: autumn and spring and four periods, two in each semester:
  - Period I: weeks 36-43, autumn semester
  - Period II: weeks 44-51, autumn semester
  - Period III: weeks 2-11, spring semester
  - Period IV: weeks 12-21, spring semester
Lecture hours at ÅAU

- Lecture hours at ÅAU, if nothing else is mentioned, are:
  - 8-10 = 8.15-9.45
  - 10-12 = 10.15-11.45
  - 13-15 = 13.30-15.00
  - 15-17 = 15.15-16.45
Credits

- All courses are measured in credits (study points, "sp")

- A credit unit corresponds to the European Credit Transfer System (ECTS)

- A full time study load for an academic year is 60 credits (the master’s degree, which is 120 cr, can be completed in two years)
Major subjects in Chemical Engineering

The Master’s Programme in Chemical Engineering has three major subjects:

- **Process chemistry**
  - Analytical Chemistry
  - Inorganic Chemistry
  - Organic Chemistry
  - Physical Chemistry
  - Polymer Technology

- **Process systems engineering**
  - Flow and Thermal Engineering (Heat Engineering)
  - Process Control
  - Process Design and System Engineering
  - Industrial Chemistry

- **Natural Materials Technology**
  - Paper Coating and Converting
  - Fibre and Cellulose Technology
  - Wood and Paper Chemistry
Username and e-mail account at ÅAU

- Contact the ICT helpdesk in the ASA building, Fänriksgatan 3 B, helpdesk@abo.fi to get your ÅAU username and e-mail account activated

- You can also activate your username with Finnish bank codes through http://www.selfservice.abo.fi/
MinPlan - study planning tool

- Electronic study planning tool [www.abo.fi/minplan](http://www.abo.fi/minplan)
  
  - “Notice board”
  - Course database
  - Course registration system
  - Examination registration system
  - The structure of your studies
  - The name of your tutor and teacher tutor

*Always compare to and consult the degree structure presented in the Study guide!*
MinPlan - study planning tool

- Some courses require registration through the study planning tool MinPlan [www.abo.fi/minplan](http://www.abo.fi/minplan)

- Some course exams require registration through MinPlan

- All general exams require registration through MinPlan

- Instructions can be found on the web: [www.abo.fi/student/minplanmanualer](http://www.abo.fi/student/minplanmanualer)
Courses from University of Turku (UTU)

- If you want to take courses that are offered by the University of Turku (UTU) you need to apply for a flexible study right at www.joopas.fi

- The credits are not transferred automatically from UTU to ÅAU

- You must bring an official UTU transcript to the Faculty Office for transfer.
Sources of information

- The Orientation course for new international students 29.8-1.9.2017

- The Study guide 2017-18: Hand out and

- Updates on course lectures and times:

- MinPlan: [www.abo.fi/minplan](http://www.abo.fi/minplan)
- Registration for courses and exams, course descriptions, study plan

Sources of information

- Programme coordinators and teacher tutors and other teachers:
  - Frej Bjondahl (Chemical Engineering)
  - Tom Lindfors and Johan Bobacka (EACH)
  - Dmitry Murzin (Tver)

- Student Tutors (Jefferey Omorodion, Yiran Chen)

- Study Advisors (Kerstin, Jessica)

- The Student Office and International Office in the Gripen building, Tavastgatan 13

Please read your Åbo Akademi email account (@abo.fi) regularly!
GOOD LUCK
with your studies!